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CALL FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN

INTERNATIONAL POLITICS, LAW AND ECONOMICS (CLASS L-36)

ACADEMIC YEAR 2020/2021

Spring Session and September Session

THE DIRECTOR OF THE STUDENT REGISTRY MANAGEMENT OFFICE

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, "Amendments to the regulations on the educational autonomy of universities (*Modifiche al regolamento recante norme concernenti l'autonomia didattica degli atenei*) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999";

HAVING REGARD TO

the University Didactic Regulations issued with Rectoral Decree of 04 March 2020

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

HAVING REGARD TO

The Rectoral Decree of 10 April 2020 "Exceptional measures for didactic activities due to Covid-19 health emergency", which at art. 3 establishes that "Admission tests for bachelor, single-cycle, master and post graduate programmes for the academic year 2020/2021 will be held remotely, unless different measures are taken at national level";

DETERMINES

A call for admission to the first cycle degree programme in International politics, law and economics (Class L-36) for the 2020/2021 academic year. The selection takes place in two sessions that will be held in Spring and in September 2020. Each selection contributes to the coverage of a quota of the total available places.

The selection for Italian, EU or equivalent candidates will be based on a competitive entrance exam, whereas for non-EU students resident abroad (student VISA applicants) it will be based on the assessment of their personal and scholastic curriculum.

Art. 1 – Admission requirements
Italian, EU or equivalent candidates are admitted to the selection if:

- enrolled in the final year of a secondary school, obtaining their qualification in Italy or abroad in the 2019/2020 scholastic year (Spring session) *or* hold an Italian secondary school qualification or equivalent qualification obtained abroad (September Session)

- having passed the **English TOLC-E test provided by CISIA** – Consorzio Interuniversitario Sistemi Integrati per l'Accesso, within the deadlines set in art. 3

Non-EU candidates applying for a study visa are also admitted to the Spring session. Requirements and procedures for their admission are indicated at **art. 7.**

Foreign qualifications are valid if obtained after at least 12 years of schooling and if they allow the admission to University in the country where they have been obtained.

Further information about the foreign qualifications and about the access of foreign students are published on the Ministry website http://www.studiare-in-italia.it/studentistranieri/ and on the University website in the sections dedicated to international students.

The eligibility of the foreign qualifications is in any case assessed by the University, having regard to the ministerial instructions on the subject and in implementation of applicable bilateral agreements.

Art. 2 - Number of places available

The number of places available is determined as follows:

Spring session: **65 places.** In addition, 25 places are reserved to non-EU students resident abroad (VISA applicants).

September session: **60 places**

Total places: **125 places** plus **25 places** for non-EU.

Art. 3 – Test dates and registration procedure

The English TOLC-E test can be taken on the dates published on the Cisia website (www.cisiaonline.it), divided in 3 different periods:

- from 19 May to 12 June

- in July (after the secondary school final exam)

- from 24 August to 4 September

In the first period the test will be provided remotely (TOLC@CASA), according to the procedures explained in the TOLC personal area of each candidate.

For the second and third periods, the modality in which the test is delivered will be defined in relation to the evolution of the current health emergency and will be published on the University portal at the link:

The test can be taken more than one time, but no more than once in each period. For the purposes of the selection, the outcome of the last English TOLC- E carried out since 1st January 2019 will be considered valid, within the deadlines established for each session.

To take part in the selections, candidates must register online:

a) on the CISIA website to book the test

b) on the UNIMI website to be included in the ranking list.

a) CISIA registration and testing

Registration for the English TOLC-E test must be done on CISIA website - www.cisiaonline.it – by the deadlines set for every testing date and available in the section **DATE TOLC**.

Using the credentials received after the registration, candidates must login in their personal area and fill in the online form with the required data.

The date of the test is reported on the receipt issued after completing the application.

To register for the test it is necessary to pay to CISIA an admission fee of 30.00 euros via MAV or credit card.

b) Application on the University website

To enter the ranking list, all candidates must apply on our University website www.unimi.it, within the deadlines established for each session, following the procedure below:

1. Register on the University website through the page https://www.unimi.it/registrazione/ENG/registra.keb (not required of those already registered on the website or in possession of university login credentials)

2. Access the online application services using their credentials: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html;

3. Select the programme they are interested in and fill the online application with the requested data

4. Upload the certificate of English skills, if possessed

At the end of the procedure, a receipt is issued as a proof of the admission application.

The online admission form cannot be amended, nor can it be completed with additional documentations once it has been submitted.

Any applicant who provides false details or lacks requirements will be excluded from the final ranking list.

Art. 4 - Admission exam and assessment criteria of the ranking list

The English TOLC-E is an evaluation test, aimed at ascertaining the preparation for studies for access to Bachelor courses, composed of 36 multiple-choice questions divided into the following sections:

- Logic – 13 questions in 30 minutes

- Reading Comprehension – 10 questions in 30 minutes

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- Mathematics – 13 questions in 30 minutes

The admission exam answers are scored as follows:

- 1 point for each correct answer,
- −0.25 points for each wrong answer,
- 0 points for not given answers.

The ranking list will be formulated on the basis of the result obtained in the test.

In the event of equal point scores, priority is given to the candidate with better score in the *Logic* test section and, subsequently, in *Mathematics*. In the event of further parity, priority is given to the younger candidate.

Art. 5 – Disabled candidates

Applicants with disabilities must declare their condition and require extra time and/or specific aids for the test **during the registration in the TOLC area of the CISIA website**.

They must select Università degli Studi di Milano as test venue and must submit through the CISIA website suitable certification of status of handicap under law 104/92 or civil invalidity.

Regarding the measures adopted in order to counter the spread of Covid-19 virus, applications can be submitted (within the deadline for admission) also uploading a not updated certification of status of handicap under law 104/92 or of civil invalidity. In a second moment, the University of Milan will ask for revised documentation, necessary to require specific supports after enrolment.

For further information please contact the Ufficio Servizi per studenti con disabilità of the University of Milan at the e-mail address: ausili.ammissioni@unimi.it

Art. 6 – Candidates with SLD

Applicants with a diagnosis of specific learning disabilities (SLD) must declare their condition and require extra time and/or specific aids for the test **during the registration in the TOLC area of the CISIA website.**

They must select Università degli Studi di Milano as test venue and must submit through the CISIA website suitable certification of specific learning disabilities (SLD) under law no. 170/2010, issued by the National Health Service or accredited private center or specialists, together with an ASST (Azienda Socio Sanitaria Territoriale) conformity document.

Regarding the measures adopted in order to counter the spread of Covid-19 virus, applications can be submitted (within the deadline for admission) also uploading a not updated SLD certificate (under law n.170/2010). In a second moment, the University of Milan will ask for revised documentation, necessary to require specific supports after enrolment.

For further information please contact the Ufficio Servizi per studenti con DSA of the University of Milan at the e-mail address: ausili.ammissioni@unimi.it

Art. 7 - Non-EU students applying for VISA

Non-Eu candidates resident abroad, applying for a study visa, can take part in the Spring selection, whether they are enrolled in the final year of their secondary school or they already hold their diploma.

They are exempted from the English Tolc-E test and their selection will be based on the assessment of their personal and scholastic curriculum.

In order to apply, candidates must register on the University website and access the online application service, as indicated in Art. 3.b). They must choose the degree programme with the description "FOR VISA APPLICANTS" and fill the online form with their personal data.

During the online application they will be required to upload the following documents:

- curriculum vitae
- secondary school diploma (if already obtained), together with a certificate stating the final marks obtained in the last year of secondary school
- certificate of English skills, if possessed

They will be placed in a separate ranking list, to cover the reserved places indicated at art. 2. Enrolment deadlines and procedures are indicated at art. 9.

Art. 8 - Students coming from other programmes or universities, and graduates

Students aiming to transfer to IPLE from other University programmes, in Italy or abroad, as well as graduates, do have to sit the admission test and follow the standard procedure.

Art. 9 - Ranking list publication, enrolment and updating

9.1 Ranking list publication

The ranking list will be published on the University website at the page: *Admission Ranking Lists* http://studente.unimi.it/ammissioni/g/graduatoriaprogrammati/checkLogin.asp on the days established for each session (art. 10), after 2.00 p.m.

Non-EU candidates applying for Visa will be placed in a separate ranking list, to cover the reserved places indicated at art. 2.

For the **Spring session** the **enrolment takes place in two steps**: reservation of the enrolment immediately after the publication of the ranking list and confirmation once obtained their secondary school qualification.

During the enrolment reservation, place winners will have to pay the amount of **156 Euros** corresponding to the first instalment of the academic fees. This fee must be paid compulsorily within the deadline for enrolment reservation and is non-refundable, even if the candidate will not complete the enrolment.

Only for the **September session**, in the event of places left vacant after the enrolment

deadline, an updating of the ranking list will be made.

Publication of the ranking lists constitutes official notification to those concerned. Candidates will not receive any communication. They must personally consult the enrolment deadlines, scroll the ranking lists, check if they are admitted with OFA (see art. 11) and every other information published on the webpage of the degree course.

9.2 Enrolment and updating

Based on the number of places available, place winners of the competitions must enrol through the online Enrolment service at the page: http://studente.unimi.it/immatricolazioni/primoLivello/, within the deadline indicated at art. 10.

In the event of places left vacant after the enrolment deadline, further updatings of the ranking list will be made: applicants admitted must enrol within the deadlines indicated at the same art. 10.

Winners who do not enrol by the above date and time, tacitly withdraw from the place.

Detailed information concerning the enrolment procedure are available on the University website.

9.3 Applicants with qualifications gained abroad

Applicants with qualifications gained abroad must complete the online enrolment delivering the following documentation (showing originals and delivering photocopies) to the International Students Office (Ufficio Studenti Internazionali) – Via Santa Sofia 9/1, Milan - **by 30 October 2020**:

- Upper secondary school diploma, translated into Italian, legalized by the authorities in the country where the qualification was issued and carrying a Dichiarazione di valore or statement of validity issued by ENIC_NARIC centres;

- If the local education system provides less than 12 years of schooling, certificate of enrolment at university with a list of the exams taken, or certificate of post-secondary education obtained in a non-university higher education;

- Certificate of academic eligibility if provided for in the country of origin;

- Any other document stating specific requirements of validity of the title (e.g. Aps for the United States titles, A-level for British titles);

- Valid residence permit (only for non-EU citizens)

- Italian Fiscal Code

Verification of the validity of qualifications gained abroad is conducted upon presentation of the official documents. Until then, applicants are admitted to the programme conditionally and may be excluded from the ranking list if they prove not to have the necessary qualifications.

The International Students Office is available by appointment. For the reservation please

refer to the Infostudenti Service at the page www.unimi.infostudente.it.

Art. 10 - Deadlines summary

Spring session

Registering on UNIMI website	From 23 April to 15 June 2020, 2:00 pm (GMT +2)
Registering on CISIA website (Italian, EU and equivalent candidates)	See the calendar at the page: https://tolc.cisiaonline.it/calendario.php?tolc=economia&lingua=inglese
Sitting the test (Italian, EU and equivalent candidates)	Within 12 June 2020
Ranking list publication on Unimi website	18 June 2020 after 2:00 pm (GMT +2)
Enrolment reservation	From 18 June to 30 June 2020
Enrolment confirmation	From 15 July to 4 September 2020, 2:00 pm (GMT +2)
Delivery of foreign qualification	30 October 2020

September session

Registering on Unimi website	from 15 July to 7 September 2020, 2:00 pm (GMT +2)
Registering on CISIA website (Italian, EU and equivalent candidates)	See the calendar at the page: https://tolc.cisiaonline.it/calendario.php?tolc=economia&lingua=inglese
Sitting the test (Italian, EU and equivalent candidates)	Within 4 September 2020
Ranking list publication on Unimi website	10 September 2020 after 2:00 pm (GMT +2)
Winners Enrolment	From 10 to 16 September 2020, 2:00 pm (GMT +2)
First update: ranking list publication	17 September 2020 after 2:00 pm (GMT +2)
First update: enrolment	From 17 to 30 September 2020, 2:00 pm (GMT +2)
Second update: ranking list publication	1 October 2020 after 2:00 pm (GMT +2)
Second update: enrolment	From 1 to 15 October 2020, 2:00 pm (GMT +2)
Delivery of foreign documentation	30 October 2020

Art.11 – Remedial course

In order to be positively assessed in each subject area, candidates must correctly answer at least 50% of the questions.

Those candidates who are admitted in the programme despite having correctly replied to a lower percentage of questions in the area of logic or mathematics will be assigned further training requirements (s.c. 'OFA', Obblighi Formativi Aggiuntivi)" which will be organized in the first part of the academic year.

Art. 12 - Examining committee

The examining committee is appointed by the appropriate academic bodies.

During the exam the committee will be assisted by administrative staff, who will be responsible for supervising and identifying candidates.

Art. 13 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Admission, Postgraduate Careers and URP Students Sector).

For any further information regarding the content of the call please use the Infostudenti service www.unimi.infostudente.it by selecting the category: "Iscrizioni, test e graduatorie".

Milan, 21 April 2020

Rep. Reg. 4677/20 del 21/04/2020

The Director of
Student Registry Management Office
Emanuela Dellavalle*

*Digitally signed according to the Digital Administration Code, (*Codice amministrazione digitale*) Lgs. Decree. n. 82/2005 and its amendments and integrations.