



Div.III-13/ED/MD

**CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN
HUMANITIES (CLASS L-10)**

ACADEMIC YEAR 2019/2020

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THE HEAD OF THE STUDENTS' OFFICE

HAVING REGARD TO

The Ministerial Decree no. 270 of the 22nd of October 2004, "Amendments to the regulations on the educational autonomy of Universities" (Amendments to the Regulation governing the teaching autonomy of Universities), approved with the Decree by the Minister for Universities and Scientific and Technological Research no. 509 of the 3rd of November 1999;

HAVING REGARD TO

The decisions of the responsible academic boards concerning the admission to University programmes;

DETERMINES

A selection for admission to the single cycle Degree Programmes in Humanities for the 2019/2020 academic year (CLASS L-10).

Art. 1 - Admission procedures and exemptions from the test

To access the Degree Programmes referred to in this announcement, applicants are required to undertake a mandatory, non-selective, self-assessment test before they can enrol.

Two test sessions are planned:

- 16th May 2019, for spring session applicants
- 13th September 2019, for autumn session applicants

The applicants already holding a University Degree are exempt from the test: they can enrol from the 15th July to the 15th October, 2 p.m., according to art.8.

Art. 2 - Admission requirements

The following requirements are necessary to be admitted to the May session:

- be enrolled in the fourth or fifth year of secondary school during the academic year 2018/2019
- or*
- hold a secondary school diploma obtained in Italy, or an equivalent qualification obtained abroad

To be admitted to the September session, it is necessary to be in possession of a secondary school diploma.

Foreign qualifications are valid if obtained after at least 12 years of schooling and if they allow admission to the University in the country where they were issued.



Non-European candidates residing abroad and applying for visa are recipients of a reserved quota of 5 places.

All details on foreign qualifications and access for international students to Italian universities are contained in the annual ministerial provisions, published on the website <http://www.studiare-in-italia.it/studentistranieri/>.

The eligibility of the foreign qualification is in any case assessed by the University in compliance with the Ministerial provisions on the subject and applying the bilateral agreements in force.

Art. 3 - Registering for the self-assessment test and deadlines

All applicants must register online by the deadlines set in art.10.

Candidates must register as follows:

1. Register on the University portal through the following page: <https://www.unimi.it/registrazione/ENG/registra.keb> (this is not required to those already registered on the portal or in possession of University login credentials);
2. Access the online application services using the credentials obtained: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html;
3. Select the programme they are interested in and complete the online application with the requested data
4. Pay the 30.00 € fee within the application deadline, on pain of exclusion.

The online admission form cannot be amended, nor it can be completed with additional documentation once it has been submitted.

A receipt (application for admission) is issued at the end of the online enrolment procedure: it must be kept together with the payment receipt.

The receipts must be shown, if requested, on the day of the test, to confirm the regularity of the registration.



Art. 4 - Disabled applicants

In order to ensure equal opportunities during the exam, applicants with disabilities who require extra time and/or specific aids -if in possession of a certificate of legal disability and/or acknowledgement of status of handicap, under law 104/92, - must provide during the online admission registration the filled and signed application form available at the following link http://www.unimi.it/cataloghi/segreteria/Application_disabled.pdf together with the appropriate certification issued by the National Health Service or accredited specialists or facilities.

For any further information, please contact the “Servizio Disabili e DSA” of the University of Milan at this email address: ausili.ammissioni@unimi.it.

Art. 5 - Applicants with SLD

The applicants with a diagnosis of specific learning disabilities (SLD), under law no. 170/2010 are granted extra time, up to 30% more than the one established for the other candidates.

The Committee will evaluate the received applications and, to ensure equal opportunities during the exam, may allow the use of other compensatory tools, taking into consideration the type of test to be taken and the type/degree disability of the candidate.

For the above mentioned measures to be granted, applicants with SLD must provide the filled and signed application form during the online admission registration, available at the following link http://www.unimi.it/cataloghi/segreteria/Application_sld.pdf together with the appropriate certification issued by the National Health Service or by accredited specialists or facilities.

The documentation must be issued no more than three years earlier if the applicant was underage at the time of the issuance of the certification.

For any further information, please contact the “Servizio Disabili e DSA” of the University of Milan at this email address: ausili.ammissioni@unimi.it.

Art. 6 - Students coming from other programmes or universities

Students coming from other programmes or universities must sit for the test. They can enrol from 15th July to 15th October 2019, following the procedure at the pages

<http://www.unimi.it/studenti/37876.htm> for internal transfers,

<http://www.unimi.it/studenti/matricole/77604.htm> for transfers from other Universities.

Art. 7 - Self-assessment test and procedure

Candidates must be present themselves at 9:00 a.m. in the room indicated on the registration receipt, bearing the valid (not expired) identity document indicated during registration, the receipt of the application and the receipt of the payment of the fee.

The exam will begin once candidate identification procedures are completed.

The exam, that will last 120 minutes, consists of an orientation test for the purpose of self-assessing the initial preparation of the candidate in Literature, Italian Language, History, General Culture, Text Comprehension.

The answers of the admission exam will be evaluated as follows:



- 1 or 2 points, depending on the section of the test, for each correct answer
- 0 points for wrong, not given or not readable answers

The test consists of 80 questions and has a score up to 100 points; sufficiency is reached with a score of 65/100.

Students can practice for the admission test (general knowledge, disciplinary knowledge of Italian and history, proofs of text comprehension and error detection) by accessing the website <http://pari.ariel.ctu.unimi.it> - "Accedi all'ambiente di simulazione" (log in following the instructions on the page).

Students who will not reach an adequate level of preparation will be assigned bridging courses (OFA) by the Committee.

The criteria for the assignment of the OFA and the recovery methods will be published together with the results of the test.

Art. 8 - Ranking list publication and enrolment

The results of the self-assessment exam will be published at www.unimi.it -Online services SIFA - Admission Ranking Lists (http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html).

Publication of the ranking list constitutes official notification to those concerned. Candidates will not receive any communication. They must personally consult the enrolment deadlines, scrollings of the ranking lists and all the notices published on the webpage of the chosen degree course.

All participants must enrol online between 15th July and 15th October 2019 following the procedures published on <http://www.unimi.it/ENG/admission/31190.htm#par111598>.

Admission to the degree course is in any case subject to the achievement of a secondary school diploma or equivalent qualification obtained abroad, within the terms established for enrollment.

Art. 8.1 - Applicants with qualifications gained abroad

Applicants with qualifications gained abroad must complete the enrolment delivering the following documentation to the International Students Office -Via Santa Sofia 9/1, Milan - by the 31st of October 2019:

- Upper secondary school diploma, translated into Italian, legalized by the Authorities of the country where the qualification was issued and carrying a "Dichiarazione di Valore" or statement of validity issued by ENIC-NARIC centres, or by diplomatic missions resident in Italy;
- Certificate of enrolment at University, with the list of the exams taken, or a certificate of post-secondary education obtained in a non-university higher education institute, if the local education system provides less than 12 years of schooling;
- Certificate of academic eligibility, if provided by the country of origin;



- Any other document stating specific requirements of validity of the title (e.g. Aps for the United States titles, A-level for British titles);
- Valid residence permit (only for non-EU citizens).

Verification of the validity of qualifications gained abroad is conducted upon presentation of the official documents (show the original and deposit a photocopy).

Until then, applicants are admitted to the programme conditionally and may be excluded from the ranking list if they prove not to have the necessary qualifications.

Non-EU applicants for visa applicants, recipients of the a reserved quota of places, will be placed in a separate ranking based on the score obtained in the test. These candidates can enroll only if included in the quota of reserved places and if they pass the Italian language test organized by the University. For details on the Italian test and cases of exemption, please visit the page <http://www.unimi.it/ENG/admission/31192.htm#c31341>.

The International Students Office is available by appointment. For the reservation please refer to the Infostudenti Service at the page www.unimi.infostudente.it.

Art. 9 - Examining Committee

The examining Committee is appointed by the appropriate interdepartmental teaching Committee.

During the exam the Committee will be assisted by the teaching and administrative staff, that will be responsible for supervision and identification of applicants.

Art. 10 - Summary of Deadlines

Art.10.1 May Session

Registration for the exam	from 3 rd of May to the 14 th of May 2019, 2.00 p.m.
Day of the exam	16 th May 2019, 9:00 a.m.
Publication of results	22 nd May 2019, from 2.00 p.m.

Art. 10.2 September session

Registration for the exam	from the 5 th August to the 10 th of September 2019, 2.00 p.m.
Day of the exam	13 th September 2019, 9:00 a.m.
Publication of results	20 th September 2019, from 2.00 p.m.

- Enrolment: from 15th July 2019 to 15th October 2019
- Delivery of documents for qualifications gained abroad: within 31st October 2019

Art. 11 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990, the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Students Welcoming Service).



UNIVERSITÀ DEGLI STUDI DI MILANO

For any further information regarding the content of this call please use the Infostudenti service www.unimi.infostudente.it, by selecting the category: “Test, bandi e graduatorie”.

THE HEAD OF THE STUDENTS' OFFICE
Emanuela Dellavalle