



**CALL FOR APPLICATIONS FOR ADMISSION TO THE FIRST CYCLE DEGREE PROGRAMME IN:
PUBLIC SECTOR AND HEALTHCARE MANAGEMENT (CLASS L-16)**

ACADEMIC YEAR 2019-2020 - SPRING SELECTION

Art. 1 - Admission requirements.....	2
Art. 2 - Number of places available.....	3
Art. 3 - Application procedure and deadlines	3
Art. 4 - Examining committee	4
Art. 5 - Ranking list assessment criteria	4
Art. 6 - Enrolment procedure	4
6.1 Ranking list publication	4
6.2 Enrolment reservation.....	4
6.3 Ranking list update	4
6.4 - Enrolment confirmation	5
Art. 7 - Deadlines summary	5
Art. 8 - Procedure Manager and contacts	5



THE HEAD OF STUDENTS' OFFICE

HAVING REGARD TO

Law no. 264 of 02 August 1999 regulating access to university programmes;

HAVING REGARD TO

Ministerial Decree no. 270 of 22 October 2004, "Amendments to the regulations on the educational autonomy of universities (*Modifiche al regolamento recante norme concernenti l'autonomia didattica degli atenei*) approved with Decree of the Minister for Universities and Scientific and Technological Research no. 509 of 3 November 1999";

HAVING REGARD TO

The decisions of the responsible academic boards concerning access to university programmes;

DETERMINES

A spring selection for admission to the first cycle degree programme in Public sector and healthcare management (class L-16) for the 2019/2020 academic year.

Art. 1 - Admission requirements

Candidates in possession of one of the following requirements can take part in the spring selection:

- enrolled in the final year of a secondary school, obtaining their qualification in the 2018/2019 scholastic year (recipients of a reserved quota of 40 places)
- workers already in possession of their secondary school qualification and with proven work experience in a field consistent with the educational pathways of the degree programme (recipients of a reserved quota of 20 places)

Candidates enrolled in a foreign secondary school and candidates who attended their fourth year abroad can access to the autumn selection of September for which a dedicated call for application will be published.

For candidates enrolled in the final year of a secondary school the selection will be based on the final grades of the fourth year obtained in the following subjects: Italian, Mathematics, History and English language.



For workers, the selection will be made taking into account the consistency and the relevance of their working experience with respect to the educational paths of the degree programme and of the secondary school final grade.

Art. 2 - Number of places available

Spring selection is published for a maximum number of 60 places, of which:

- 40 reserved for candidates enrolled in ~~the final year~~ of a secondary school
- 20 reserved for candidates in possession of a secondary school qualification and with proven work experience in a field consistent with the educational pathways of the degree programme

Possible remaining places from spring selection will be assigned in the autumn selection that will be held in September e for which a dedicated call for application will be published.

Art. 3 - Application procedure and deadlines

Applications will start on **14th March 2019** and will close on **30th May 2019, 2.00 p.m.**

The online application procedure is structured as follows:

1. Register on the University portal by accessing the page <https://www.unimi.it/registrazione/ENG/registra.keb>;
2. Log in the online application Admission services using your credentials: <http://studenti.divisi.unimi.it/ammissioni/a/primoLivello/checkLogin.asp>;
3. Select the degree programme and fill the online application with personal data.

During the online application, candidates enrolled in the last year of secondary schools must declare the final marks of the fourth year obtained in the subjects indicated in art.2 of this call.

Workers in possession of a secondary school qualification must upload the curriculum vitae and all the useful documentation for the evaluation of the work experience by the Examining committee.

At the end of the procedure, a receipt is issued as a proof of the admission application. The receipt must be kept until the publication of the ranking list, as it is the only document proving the application to the selection.

Any applicant who provides false details will be excluded from the final ranking list.



Art. 4 - Examining committee

The examining committee is appointed by the appropriate academic bodies.

Art. 5 - Ranking list assessment criteria

The ranking list of the 40 places reserved for candidates enrolled in the final year of a secondary school will be formulated on the basis of the average grades obtained in the subjects indicated in art.2.

In the event of equal score, priority is given to the candidate with the best grade in Italian, to further parity in Mathematics, then in History and finally in English language. In the case of further parity, priority is given to the younger candidate.

The ranking list of the 20 places reserved for workers will be formulated on the basis of consistency and relevance of their work experience with respect to the educational pathways of the degree programme and if necessary of the secondary school final grade.

Art. 6 - Enrolment procedure

6.1 Ranking list publication

The ranking lists will be published on **5th June 2019**, after 2:00 p.m., on the University website, at the page: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html (www.unimi.it - *Online services SIFA - Admission Ranking Lists*).

6.2 Enrolment reservation

Place winners must reserve their enrolment **within 11th June 2019, 2:00 p.m.**, by accessing the online enrolment service and paying the amount of 156 Euro corresponding to the first instalment of the academic fees. This fee must be paid compulsorily within the abovementioned deadline and is not refundable, even if the candidate will not confirm the enrolment.

Winners who do not confirm the enrolment by the above date and time tacitly withdraw from the place.

6.3 Ranking list update

Places available after the deadline set in art. 6.2 will be published on **13th June 2019** on the University website, at the page: http://www.unimi.it/hpsifa/ENG/nonProfiledPage_100.html (www.unimi.it - *Online services SIFA - Admission Ranking Lists*).

Candidates who, on the basis of the available places, will result admitted must reserve their enrolment **within 21th June 2019, 2:00 p.m.** and pay the amount of 156 Euro by the same date.



After the abovementioned deadline, no further updates will be made and vacant places will be made available for the summer selection.

6.4 - Enrolment confirmation

Candidates who reserved their enrolment have to confirm it **between 31st July 2019 and 6th September 2019**, following the procedures indicated at the moment of publication of the ranking list.

In any case, admission in the 2019/2020 academic year is subordinated to the achievement, within the aforementioned deadline, of secondary school qualification.

Art. 7 - Deadlines summary

Application	from 14 March 2019 to 30 May 2019, 2:00 p.m.
Ranking list publication on Unimi website	5 June 2019. 2:00 p.m.
Enrolment reservation	within 11 June 2019, 2:00 p.m.
Update: ranking list publication	13 June 2019
Update: enrolment reservation	within 21 June 2019, 2.00 p.m.
Enrolment confirmation	from 31 July to 6 September 2019

Art. 11 - Procedure Manager and contacts

Pursuant to law no. 241 of 7 August 1990 the manager of the procedure related to this announcement is Ms. Monica Delù (Head of the Students Welcoming Service).

For any further information regarding the content of the call please use the Infostudenti service www.unimi.infostudente.it by selecting the category: "Iscrizioni, test e graduatorie".

THE HEAD OF STUDENTS' OFFICE