



Public Competition for Admission to the Inter-university Doctoral Research Programme in Sociology and Methodology of Social Research - a. y. 2023/2024

PUBLIC COMPETITION FOR ADMISSION TO THE INTER-UNIVERSITY DOCTORAL RESEARCH PROGRAMME IN SOCIOLOGY AND METHODOLOGY OF SOCIAL RESEARCH - A. Y. 2023/2024.....	2
Art. 1 - Institution of the doctoral research programme.....	3
Art. 2 - Admission requirements.....	3
Art. 3 - Application for admission	4
Art. 4 - Candidates with disabilities.....	5
Art. 5 - Candidates with SLD	5
Art. 6 - Admission exam.....	5
Art. 7 - Admission to the doctoral programme	6
Art. 8 - Enrolment	7
Art. 9 - Scholarships	8
Art. 10 - Obligations of doctoral students.....	9
Art. 11 - Awarding of qualification	9
Art. 12 - Processing of personal data	9
Art. 13 - Relevant regulations.....	10
Art. 14 - Person in charge of the procedure and contacts	10
Doctoral programme in Sociology and Methodology of Social Research (SOMET).....	11
Annex A.....	13
Form 1	14
Form 2	15



Dir. DF/FTLI

**PUBLIC COMPETITION FOR ADMISSION TO THE INTER-UNIVERSITY DOCTORAL RESEARCH
PROGRAMME IN SOCIOLOGY AND METHODOLOGY OF SOCIAL RESEARCH - A. Y.
2023/2024**

THE RECTOR

- Having regard to Italian Ministerial Decree no. 270, dated 22 October 2004, entitled “Amendments to Regulation no. 509 containing rules governing the educational autonomy of Universities, passed by a Decree of the Ministry for Universities and Scientific and Technological Research on 3 November 1999”;
- Having regard to article 4 of Italian Law no. 210 dated 3 July 1998, as amended by art. 19, paragraph 1, of Italian Law no. 240 dated 30 December 2010;
- Having regard to Italian Regional Law no. 33, dated 13 December 2004, entitled “Rules governing regional measures to ensure the right to study at university”, which makes provisions for services in favour of students enrolled in doctoral programmes;
- Having regard to Italian Ministerial Decree no. 226 dated 14 December 2021, “Regulations concerning the accreditation methods of doctoral locations and programmes and the criteria for the institution of doctoral programmes by accredited bodies”;
- Having regard to the Agreement between the University of Milan and the University of Turin concerning the institution and operation of the doctoral programme in Sociology and Methodology of Social Research (SOMET), with administrative location at the University of Milan, entered into on 14 July 2020;
- Having regard to the Ministerial decree protocol no. 895 of 15 October 2019, whereby the Ministry of Education, University and Research (MIUR), pursuant to Ministerial Decree 45/2013, granted accreditation to doctoral research programmes for five years, corresponding to three consecutive doctorate cycles, subject to compliance with the prescribed requirements;
- Considering that the University intends to institute a new cycle of doctoral programmes for the 2023/2024 academic year;
- Having regard to the note of Ministry of University and Research (MUR) of 2 March 2023;
- Having regard to the decisions of the Academic Senate and of the Board of Directors in the sessions of 13 and 20 December 2022, concerning institution of the 39th doctoral cycle



HEREBY DECREES

Art. 1 - Institution of the doctoral research programme

The inter-university doctoral research programme in Sociology and Methodology of Social Research is instituted at the universities of Milan and Turin for the 2023/2024 academic year (39th cycle - beginning 1 October 2023), subject to accreditation by MUR and checks to verify that accreditation requirements have been maintained.

The doctoral research programme in Sociology and Methodology of Social Research is established within the context of a network of universities in north-western Italy called NASP-West, “Network for the Advancement of Social and Political Studies in North-West Italy”.

A public competition for admission to the above doctoral research programme, based on qualifications and exams, is hereby announced at the University of Milan; the table annexed to this decree, which is an integral part of this document, contains a brief description of the programme, the examination window and the link to the university website where the research topics identified by the Faculty of Instructors, in line with the objectives of the programme, its research and educational focus, can be found. The selection of research topics is carried out in the times and manner specified in art. 21 of the Regulation for PhD Programmes and Students of the University of Milan (administrative location).

The number of scholarships may be increased should external funding become available before the application deadline specified in this competition for admission.

Foreign candidates who are in receipt of scholarships issued by their country of origin may be admitted in excess of the enrolment quota if they pass the admission exams set out in this decree.

Art. 2 - Admission requirements

Candidates in possession of a second cycle degree (*Laurea magistrale*), an equivalent qualification or a qualification equivalent to the level of studies (Master’s Degree) awarded by a foreign university, may apply for admission to the doctoral research programme stated in the article above.

The suitability of the foreign academic qualifications in terms of content is evaluated by the Examining Committee of the doctoral programme, in compliance with the regulations in force in Italy and in the country in which the academic qualification was issued, and with the international treaties or agreements on the recognition of qualifications for the continuation of studies.

Candidates who have not yet obtained their second cycle degree (*Laurea magistrale*) may also apply, but admission to the doctoral research programme is subject to completing the second cycle degree by the programme starting date (1st October 2023), failing which they will be excluded from the programme.



Art. 3 - Application for admission

Applications for admission must be submitted by no later than **2 pm on 5th May 2023**, following the procedures described below:

1. Register on [the University portal](#). This operation is not required of those already registered on the portal or in possession of university login details (upcoming graduates or those who graduated from the University of Milan less than a year ago);
2. Login and submit an application for admission to the [Doctoral programme admission services](#);
3. Pay a non-refundable fee of €50.00, by the deadline for admissions.

During the procedure applicants are required to **upload** the following **documents** as .pdf, .rtf or .jpg files, all under 10 MB:

- A. Diploma Supplement or Bachelor's and Master's diploma (or equivalent qualification obtained in Italy or abroad), with transcript of records. Upcoming graduates are required to submit a certificate of enrolment in lieu of the diploma. The documents must be in Italian, English, French, German or Spanish.
This document is not required of graduates/upcoming graduates of the University of Milan since it will be acquired internally;
- B. CV, describing any professional experience and other qualifications held by the applicant;
- C. Research project (using [Form 1](#) attached hereto);
- D. Copy of passport (foreign applicants only);
- E. Publications (if any);
- F. [Annex A](#);

Self-drafted affidavits are accepted as and where provided for by the laws in force.

Please note that the failure to provide even just one of the documents from A to C above will result in the candidate being excluded from the competition.

Qualifications and scientific publications may be submitted either in Italian or in English.

In addition to the above documentation, upon request by the Faculty of Instructors and as specified in the programme table, applicants must provide a reference letter from qualified persons who have had a role in their education. Reference letters must be drafted according to [Form 2](#) attached hereto and e-mailed directly by said persons, in .pdf format, to the email address indicated in the section regarding the doctoral programme, by the competition deadline. Reference letters are considered when assessing the applicant's curriculum and no extra point is awarded for them.

Non-EU candidates residing abroad are also required to submit an online application for pre-enrolment through [Univertality](#), in order to obtain a student visa.



The online application cannot be modified or supplemented with further documentation once it has been confirmed.

Art. 4 - Candidates with disabilities

In order to ensure equal treatment of candidates, those holding a certificate of disability (*invalidità civile*) and/or handicap pursuant to Law 104/1992 may apply for accommodations to the COSP Disability Office (ausili.ammissioni@unimi.it) attaching the certificate issued by the competent public health office. Candidates holding outdated certificates are required to apply for an updated certificate, to be submitted after enrolment for the purposes of using disability accommodations as offered by the University.

Art. 5 - Candidates with SLD

In order to ensure equal treatment of candidates, those holding a Specific Learning Disorders (SLD) certificate issued by the National Health Service, a private affiliated centre, or a private specialist (with a compliance certificate from the competent health authority) pursuant to Law 170/2010, may apply for accommodations to the COSP SLD Office (ausili.ammissioni@unimi.it) attaching the certificate. If the SLD was diagnosed in childhood, and the certificate is over three years old, students should apply for an updated certificate, to be submitted after enrolment for the purposes of using SLD accommodations as offered by the University.

Art. 6 - Admission exam

Admission to the doctoral programme is through a public selection procedure involving the evaluation of qualifications and tests for the comparative assessment of candidates. An Examining Committee set up and appointed in compliance with current regulations will carry out the procedure.

The selection procedure aims to ascertain the qualifications, capacity and aptitudes of candidates for scientific research and their personal motivations. It is based on the assessment of the **CV** and a **research project**, which may be inspired by the work of the second cycle degree thesis, as well as on an **online interview**. The research project, which must be drafted using a standard template ([Form 1 attached hereto](#)), is only for selection purposes and does not limit the choice of the doctoral thesis in case of admission.

The candidate's CV and research project are assessed before the interview. Candidates will be able to see the result of the evaluation on the [University portal](#) on the programme webpage.

The CV is evaluated on the basis of the candidate's university studies, publications, professional experience and other qualifications, if any. A maximum of 20 points can be assigned to the CV. In assigning the points the Committee considers the statistical distribution of exam grades for the



study programme courses, as well as the conditions and the period over which the applicant has obtained his/her qualifications.

A maximum of 10 points can be assigned to the research project.

Candidates who obtain a score of at least 50% of the maximum points obtainable for the CV and the research project, considered separately, can be called for interview.

The interview is public; the date will be posted on the University portal in the days following the assessment of qualifications. The aim is to verify the candidate's knowledge of topics germane to the educational and scientific contents of the doctoral programme. The interview includes a seminar-style presentation of the research project, followed by a general discussion to verify the candidate's expertise, scientific qualities and motivations. A maximum of 70 points may be assigned to the interview.

The interview will be held in English.

To sit for the tests, candidates must present one of the following identity documents:

- a) Identity card;
- b) Passport;
- c) (Italian) driving licence.

The outcome of the interview process will be communicated by the Committee at the end of the interviews.

At the end of the tests, the Committee draws up a general ranking list according to the total score assigned to the candidates for their CV, research project and interview.

Candidates must obtain a minimum score of 70/100 to pass the admission exam.

The general ranking is published on the [Postgraduate admission rankings page](#) in the days following the examinations.

The Committee must conclude its work by 27th May 2023.

Art. 7 - Admission to the doctoral programme

Applicants are admitted to the programme according to their position in the ranking list until the number of places available has been filled. Where applicants achieve the same score, preference will be given to the younger applicant, with the exception of the right of priority criterion for doctoral scholarships set forth in art. 9 of this call for applications. The rankings of eligible applicants will be published in the days following the interviews on the University website at the [Postgraduate admission rankings page](#).

Such ranking posted on the University website constitutes as notification to the interested parties, who will not receive any written notice.



Applicants admitted to the programme lose their entitlement if they fail to enrol by the deadline. Their place is then given to the next applicant in the ranking list. This also applies if an admitted applicant withdraws from the programme during the first three months. If the withdrawing student has already received any monthly scholarship payments, he/she is required to return them. Takeover applicants will be contacted personally by email by the Doctoral Students Administration Office (*Segreteria Dottorati*), which will provide instructions and deadlines for enrolment.

Contemporary enrolment in two academic programmes is allowed within the limitations provided for by current regulations, and subject to the assessment and prior approval by the competent bodies.

Art. 8 - Enrolment

Applicants admitted to doctoral programme can enrol online from **6th June 2023 to 2 pm on 12 of June 2023** using the [SIFA enrolment services](#) and following the instructions published on the [University website](#).

Candidates are admitted conditionally and may be excluded from the programme if they are found not to meet the requirements.

Candidates holding a foreign qualification are required to upload the following documents when completing the online enrolment process:

- Original diploma (Master of Science or equivalent) with a translation into Italian, French, English, German or Spanish;
- Declaration of value (*Dichiarazione di Valore in Loco*) issued by the Italian Embassy, or Diploma Supplement, or certificate of comparability issued by CIMEA, or other declaration of validity issued by ENIC_NARIC centres;
- Italian tax ID;
- Valid residence permit (only for non-EU citizens).

For the enrolment to be finalised, the following documents must be uploaded on the [Enrolment documents integration service](#) no later than **28th November 2023**:

- University pre-enrolment application receipt;
- Student visa (only for non-EU citizens residing abroad).

The validity of foreign qualifications is verified upon submission of the official documents. Until then, candidates are admitted to the programme conditionally, and may be excluded from the ranking if they are found not to meet the requirements.



Art. 9 - Scholarships

Scholarships issued by the **University of Milan** amount to **€16,350.00 gross per year**; scholarships issued by the **University of Turin** amount to **€17,500.00 gross per year**. The beneficiaries will receive the scholarship amount directly from the University that made it available.

The scholarship is not subject to IRPEF (personal income tax) in accordance with art. 4 of Law no. 476 of 13 August 1984, and is subject to the social security provisions set forth in art. 2, paragraphs 26 et seq., of Law no. 335 of 8 August 1995, as subsequently amended.

The regional tax for the Education Incentive Programme, the stamp duty and the insurance premium will be automatically deducted from the scholarship amount.

Scholarships are assigned in accordance with art. 5 of the Agreement concerning the institution and operation of the doctoral programme in Sociology and Methodology of Social Research (SOMET): “The Board of Professors shall assign doctoral students to the research groups of the Parties, and consequently assign scholarships, based on the research topic chosen by each student (among the ones proposed by the Board). The students’ preferences will be taken into account following the ranking order, until all the scholarships available for one of the locations have been assigned. Each doctoral student shall undertake the research project at the University that proposed such research topic”.

In the event of candidates ranked equally, scholarships are awarded by assessing the candidates’ economic situation according to the ISEE (Equivalent Economic Situation Indicator).

Scholarships have a yearly duration and are renewed if the Board of Professors promotes the doctoral student to the following year, after ascertaining that he/she has correctly and successfully completed the programme of activities in the previous year.

Starting from the first year, in addition to the scholarship and depending on the University’s financial resources, each doctoral student is given a budget for research activity in Italy and abroad suited for the type of programme, and in any case amounting to no less than 10% of the amount of the scholarship itself.



Art. 10 - Obligations of doctoral students

The doctoral research programme entails 1,500 hours of training-education and research activities per year. The rights and obligations of doctoral students are regulated by articles 26 and 27 of the Regulation for PhD Programmes and Students of the University of Milan (administrative location). Please note that, in order to obtain their PhD, doctoral students are required to demonstrate English proficiency at level B2 under the Common European Framework of Reference for Languages (CEFR) by the end of the first year of the doctoral programme. To meet this requirement, doctoral students must submit an English certificate from one of the recognised certifying bodies, at the required level or above, in accordance with the rules established by the University.

(<https://www.unimi.it/en/study/language-proficiency/placement-tests-and-english-courses/accepted-language-certificates>).

An exemption from submission of a language certificate is granted only to:

- those who, by the date of their enrolment, have earned a Master's degree featuring an English-language specialisation in one of the following Master's degree classes: LM-37 Modern American and European languages and literature, LM-38 Modern languages for communication and international cooperation, LM-39 Linguistics, LM-94 Interpreting and specialised translating, or equivalent Master's degree;
- those who, by the date of their enrolment, have earned a Master's degree in a programme taught entirely in English;
- those who, during their prior study programme, have earned a B2 English language statement issued by SLAM - University of Milan Language Centre.

No other exemptions will be granted.

Art. 11 - Awarding of qualification

The qualification of Doctor of Philosophy, abbreviated as "Dott. Ric." or "Ph.D.", is awarded jointly by the Rectors of the partner Universities, in accordance with Decree no. 226 of 14 December 2021.

Art. 12 - Processing of personal data

Pursuant to Legislative Decree no. 196 of 30 June 2003, as amended by Legislative Decree no. 101 of 10 August 2018, as well as EU Regulation no. 679/2016 (General Data Protection Regulation, GDPR), the University undertakes to respect the confidential nature of the information provided by applicants. All data provided will be processed solely for purposes related and instrumental to the competition and to manage the applicant's relationship with the University, where necessary, in compliance with current laws.



Art. 13 - Relevant regulations

Any items for which no specific provision has been made in this call for applications shall be regulated in accordance with the Italian laws and regulations governing doctoral programmes.

Art. 14 - Person in charge of the procedure and contacts

Pursuant to Law no. 241 of 7 August 1990, the person in charge of the procedure set forth in this call for applications is Ms Monica Delù (Head of the Post-Graduate Programme Admissions and Communications Sector).

For further information or clarifications please use the [InformaStudenti](#) service, selecting the category: Postgraduate/Doctoral research (PhD).

Milan, 5 April 2023

THE RECTOR
(signed Elio Franzini)

Filed as record no. 1943/2023 of 5 April 2023



Doctoral programme in Sociology and Methodology of Social Research (SOMET)

Learning objectives

The doctoral programme in Sociology and Methodology of Social Research offers a theoretical-analytical and technical-methodological preparation rooted in an excellent tradition of international research on empirical sociology. It aims to train researchers in the analysis of current processes of cultural and social change based on the close integration of theory and empirical research. The programme aims to provide a solid theoretical-conceptual preparation along with mastery of the most up-to-date quantitative and qualitative research methodologies and techniques, including digital methods. This translates into a programme which provides students with all the tools for undertaking original, theoretically-oriented and empirically-based research on a wide range of aspects of contemporary and digital societies. Particular attention is given to the comparison between different social situations and contexts, also in supranational contexts and through extended periods of research abroad. Lectures are delivered in English. Although well anchored in the concepts and methods of sociological research, the programme intersects constantly with other social sciences - anthropology, psychology, political sciences, economics, demography, statistics, informatics - to provide students with a fuller understanding of the phenomena under study.

The doctoral programme is entirely in English.

Academic disciplines

13/D (Statistics and mathematical methods for decisions)

14/C (Sociology)

14/D (Applied sociology)

Partner Universities

University of Milan (administrative location)

University of Turin

Research topics

Research topics are available on the [University portal](#).

Duration

3 years

Places available

6



Scholarships

3 University of Milan

3 University of Turin

Doctoral programme coordinator

Prof. Giovanni Semi, associate professor in the scientific-disciplinary sector SPS/07 at the University of Turin

giovanni.semi@unito.it

Admission requirements

Master's degree of any class

Reference letters

The Faculty of Instructors requires that 1 reference letter, drawn up according to [Form 2 attached hereto](#), be sent to the email address dottorato.somet@unimi.it.

Selection stages - Doctoral Programme in Sociology and Methodology of Social Research (SOMET)

<i>Qualification assessment date</i>	Qualifications will be assessed on 15th and 16th May 2023 . The assessment outcome will be posted on the University website , on the programme webpage, before the start date of the interviews.
<i>Interviews</i>	Online interviews will be held online on 23rd May 2023, at 9:00 a.m. The interview schedule - specifying the date and time of the interview for each candidate, as well as the title of his/her research project - will be posted on the University website , on the programme webpage. The interview will be in English. The above-mentioned posting constitutes notification to the interested parties.

Annex A

DICHIARAZIONE SOSTITUTIVA DI ATTO NOTORIO

Self-drafted affidavit
(art. 47 of the Presidential Decree no. 445/2000)
(art. 47 Presidential Decree no. 445/2000)

Il sottoscritto/the undersigned

cognome/surname _____ nome/name _____

nato a/born in _____ il/on _____

consapevole delle sanzioni penali richiamate dall'articolo 76 del Dpr 445/2000 in caso di dichiarazioni non veritiere e falsità in atti
aware that providing false data and using fake documents are crimes punishable by law (art. 75 and 76 of the Presidential Decree no. 445/2000)

**dichiara sotto la propria personale responsabilità
declares under his/her own responsibility**

che le pubblicazioni/ i titoli sotto elencati, prodotti in copia, sono conformi all'originale:
that the publications and the qualifications listed below, produced as copies, comply with the originals:

Milano, _____

Data/date

Firma/Signature _____

Ai sensi dell'art. 3 del DPR 445/2000 l'autocertificazione può essere utilizzata solo dai cittadini appartenenti all'Unione europea. I cittadini non europei devono produrre documenti originali o in copia autenticata secondo la normativa vigente.

According to the art. 3 of the Presidential Decree no. 445/2000, only Eu citizens are entitled to use this form. Non Eu citizens must submit the original documentation or photocopies authenticated in compliance with the law in force.

Form 1

PROJECT

Applicant's Name

PhD

1) Project title

2) Abstract

3) Project aims and their relevance in the context of the state of the art

4) Project description

5) References

The project should have at least 2,000 and not more than 4,000 words, excluding references.

Form 2

ACADEMIC REFERENCE FORM

Applicant's surname and name _____

Degree Applying for Ph.D. Program in _____

Enrolment: Autumn 2023

Applicant's Waiver

The following waiver statement is provided in accordance with Italian privacy law. You may waive your right to inspect this reference by signing the statement at your own discretion. Should you decide not to sign, you may have access to the reference when you enroll in the graduate school.

This is a confidential reference and will not be disclosed to me without the prior consent of the referee.

Applicant's signature _____

Date _____

Referee's name _____

Title, employer _____

Address _____

E-mail _____

1. How long have you known the applicant?

< 1 yr	1 yr	2 yrs	3yrs	4 yrs	> 5 yrs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. In what capacity do you know the applicant?

Professor Employer/Manager/Supervisor Colleague Other

3. On the following scale, please rate the applicant relative to other students / employees / applicants you have known:

	Top 50%	Top 25%	Top 10%	Top 5%	Top 2%
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Openness to other cultures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please attach a frank letter addressing the following questions.

1. What are this applicant's major strengths?
2. What are this applicant's major weaknesses?
3. Please describe the quality of the applicant's contributions in a group/team environment (professional or classroom).
4. Please rate the applicant relative to other graduate school applicants you have known.
5. If the applicant's native language is not English, please comment on his/her abilities in English.

Referee's signature _____

Date _____

Mailing instructions:

Please send the completed form together with the letter of academic reference directly to dottorato.somet@unimi.it

Thank you for your cooperation.