



Call for applications to the 2nd level vocational master programme in Global Litigation and Arbitration Management (GLAM) - Academic year 2024/2025

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- Having regard to art. 6 of Law no. 341 dated 19 November 1990;
- Having regard to art. 1, paragraph 15 of Law no. 4 dated 14 January 1999;
- Having regard to Ministerial Decree no. 270 dated 22 October 2004, containing new rules governing the educational autonomy of Universities and replacing Ministerial Decree no. 509 dated 3 November 1999;
- Having regard to the Academic Regulations of the University of Milan, issued by Rector’s Decree no. 1208 dated 4 March 2020;
- Having regard to the Regulations for Master Programmes, Advanced Courses and Lifelong Learning, issued by Rector’s Decree no. 1737 dated 23 April 2020;
- Having regard to the resolution of the Board of Directors dated 28 May 2024, authorising the institution of the vocational master programme indicated hereunder, after a favourable opinion had been issued by the Academic Senate on 14 May 2024;
- Having regard to the Regulations on Tuition and Fees, Waivers and Scholarships issued by Rector’s Decree of 13 May 2022

HEREBY DECREES AS FOLLOWS:

The procedure for admission to the 2nd level vocational master programme in Global Litigation and Arbitration Management (GLAM) for the academic year 2024/2025 is now open.

For information on learning objectives, employment opportunities, programme organisation, contact details and any other specifics of the programme, please refer to the attached programme specification, which is an integral part of this document.

Art. 1 Summary of procedures and deadlines

Steps	Deadlines
Application for admission on the Unimi portal	By 17 October 2024 (11:59 pm)
Admission interviews	28 October 2024 from 2:00 pm
Publication of the ranking list on the Unimi portal	4 November 2024 after 2 pm
Enrolment	4 November 2024 - 11 November 2024
Payment of first instalment	4 November 2024 - 11 November 2024
Payment of second instalment	By 14 March 2025
Programme start date	13 January 2025



Art. 2 Admission requirements

Applicants in possession of a single-cycle Master's degree in Law (LMG/01) pursuant to Ministerial Decree 270/2004, or an equivalent qualification obtained from a foreign university, may apply for admission.

Art. 2.1 Simultaneous enrolment in two study programmes

Simultaneous enrolment in this vocational master and another study programme offered by this or another University is allowed within the limitations set forth in Ministerial Decree no. 930 of 29 July 2022.

For more information on the possible combinations of study programmes, and **how to apply** for simultaneous enrolment, see [Simultaneous enrolment in two higher education programmes | University of Milan \(unimi.it\)](#).

For some combinations, simultaneous enrolment needs to be authorised by the managing bodies of the two study programmes in question.

Off-track students may not enrol in a second study programme.

Art. 2.2 Upcoming graduates

Upcoming graduates in the degree class indicated in this article may also apply for admission, as long as they obtain their degree within 30 days from the start date of the programme. In such case, applicants will be admitted "conditionally" and will be required to provide a self-certification of having earned the degree, via the [InformaStudenti platform](#) (category Postgraduate > Vocational Masters). Failure to comply will result in exclusion from the programme.

Art. 3 Application for admission

Applications for admission must be submitted by **11.59 pm on 17 October 2024**, as follows:

- 1) Register on the University portal at <https://registrazione.unimi.it>. This step is not required of those already registered on the portal or in possession of University login credentials (final year students of the University of Milan or those who graduated from this University less than a year ago), or a SPID identity;
- 2) Log in with your credentials and submit an application for admission to the programme using the online procedure available at



<http://studente.unimi.it/ammissioni/a/master/checkLogin.asp>;

- 3) Pay a non-refundable €50.00 application fee (Regulations on Tuition and Fees, Waivers and Scholarships);
- 4) Upload the following documents in .pdf, .jpg or .rtf format:
 - CV written in English and specifying the degree held;
 - motivation letter in English.

Applicants with a foreign qualification should refer to art. 6 of this call for applications.

Applicants who provide false data or fail to meet the requirements will be excluded from the programme.

Applications of those who do not pay the application fee indicated in point 3 will be disregarded.

Art. 4 Applicants with SLD

In order to ensure equal treatment of applicants, those holding a Specific Learning Disorders (SLD) certificate issued by the National Health Service, a private affiliated centre, or a private specialist (with a compliance certificate from the competent health authority) pursuant to Law 170/2010, are required to **email their certificate to COSP SLD Services (ausili.ammissioni@unimi.it) at least 15 days before the interview.**

If the SLD was diagnosed in childhood, and the certificate is over three years old, students should apply for an updated certificate, to be submitted after enrolment for the purposes of using SLD accommodations as offered by the University.

Art. 5 Applicants with disabilities

In order to ensure equal treatment of applicants, those holding a certificate of disability (*invalidità civile*) and/or handicap pursuant to Law 104/1992 may apply for accommodations to **COSP Disability Services (ausili.ammissioni@unimi.it) at least 15 days before the interview, attaching the certificate issued by the competent public health office.**

Applicants holding outdated certificates are required to apply for an updated certificate, to be submitted after enrolment for the purposes of using disability accommodations as offered by the University.



Art. 6 Applicants with entry qualifications obtained abroad and student visa

Applicants who have obtained their degree from a foreign university must comply with the same admission procedures and deadlines as the other applicants (see art. 3).

Moreover, they are required to upload the following documents:

- a) university qualification;
- b) Italian translation of such qualification, carried out by an official translator and legalised in accordance with existing regulations;
- c) Declaration of Value (*Dichiarazione di Valore in Loco*) issued by the Italian diplomatic office in the country where the qualification was awarded;
- d) degree certificate in Italian or English with transcript of records;
- e) passport (only the page with personal data).

The documents listed in points b), c) and d) above may be replaced by a Diploma Supplement issued by the university in accordance with the standards established by the European Commission, the Council of Europe and UNESCO/CEPES, or by any other statement of validity issued by ENIC-NARIC centres or by the relevant diplomatic mission in Italy.

The suitability of a foreign academic qualification in terms of content is evaluated by the Admission Committee, in compliance with the regulations in force in Italy and in the country in which the academic qualification was issued, and with the international treaties or agreements pertaining to the recognition of qualifications for the continuation of studies.

The validity of foreign qualifications is verified upon submission of the official documents. Until then, applicants are admitted to the programme conditionally, and may be **excluded** from the programme at any time if they are found not to meet the requirements.

After applying for admission as per the procedure described in art. 3, **non-EU applicants residing abroad** must submit an application for pre-enrolment through **Universitaly**, at the following link: <https://universitaly-private.cineca.it/index.php/registration/firststep>. The pre-enrolment application will be validated once they are admitted to the vocational master. Subsequently, they will have to apply for a visa to the competent diplomatic or consular authorities.

Non-EU applicants residing abroad can refer to art. 8 for information on the documents to submit when enrolling online.

Art. 7 Selection procedure and ranking criteria

Admission to the programme is based on an interview aiming to ascertain applicants'



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knowledge and motivations, as well as on an assessment of the CV and motivation letter uploaded by each applicant when applying online. The CV and motivation letter must be written in English.

Assessment criteria:

- interview: up to 50 points;
- CV and motivation letter: up to 50 points.

The minimum pass score is **60/100**.

Interviews will be held on **28 October 2024** from **2:00 pm** at the **Department of Italian and Supranational Public Law**. Should the interview be held online, applicants will be informed well in advance, and will receive a link to the interview (on Microsoft Teams) at the email address they provided when applying for admission.

Art. 8 Ranking list, enrolment and payment

8.1 Ranking list and enrolment

The list of admitted applicants will be published on **4 November 2024** after **2:00 pm** at: <http://studente.unimi.it/ammissioni/g/graduatoriainmaster/checkLogin.asp>.

Such publication serves as official notice. Therefore, applicants will not receive any email regarding the outcome of their application.

Admitted applicants must enrol online at

<http://studente.unimi.it/immatricolazioni/master/checkLogin.asp>.

After enrolment, they will automatically receive their credentials to access the University webmail and online services. Further information is available at: [University credentials | University of Milan \(unimi.it\)](#).

During the online enrolment process, **foreign students** are required to upload a copy of their Italian tax ID (*codice fiscale*); non-EU citizens must also upload a copy of their residence permit.

Those who do not wish to enrol are required to promptly notify the Student Office for Phd, Vocational Masters and Post-Graduate Programmes via the [InformaStudenti online platform](#), selecting the category Postgraduate > Vocational masters.

8.2 Payment



Payment of the first fee instalment is necessary to finalise enrolment. The first instalment, which amounts to **€1,516.00**, must be paid after the enrolment procedure and by the deadline specified in art. 1.

The enrolment service automatically redirects to the PagoPA platform, where applicants can choose their preferred payment method (e.g. credit card, bank transfer or cash payment at a licensed establishment).

For vocational masters, the enrolment fee is divided into two instalments, which fall under a **single payment obligation**. Therefore, the payment of the first instalment gives rise to the obligation to pay the second instalment as well. The second instalment is also due by students who drop out or formally withdraw from studies.

As the vocational master is part of the University's institutional activities, no VAT is applied to the enrolment fee, and no invoice will be issued.

8.3 Enrolment fee paid by institutions, organisations or companies

Students whose enrolment fee is to be paid by an institution, organisation or company **must not complete payment online**. Instead, they must provide the data listed below via the [InformaStudenti online platform](#) (category Postgraduate > Vocational masters), so that the University can issue a debit note:

Company name
Registered office
Tax ID (*codice fiscale*)
VAT number
Company e-mail
Certified e-mail
Company contact person

Students must provide these data after completing the enrolment procedure (see art. 8), and in any case **by the enrolment deadline**. The **institution/organisation/company** will have to pay the entire enrolment fee (both the first and second instalment) in a **single transaction**, by means of said debit note.

8.4 Enrolment fee waiver for applicants with disabilities

Students with a disability at or above 66% and/or a recognised handicap (art. 3, paragraphs 1 and 3 of Law no. 104 of 5 February 1992) are only required to pay the stamp duty in the amount of €16.00.



These students **must not complete payment online**. Instead, they must contact the Student Office for Phd, Vocational Masters and Post-Graduate Programmes via the [InformaStudenti online platform](#) (category Postgraduate > Vocational masters) and **request the fee waiver**. This must be done after the enrolment procedure (see art. 8).

Art. 9 University credentials

The enrolment receipt contains the student's credentials for accessing the University webmail and online services. Further information is available at: [University credentials | University of Milan \(unimi.it\)](#).

Art. 10 Scholarships

Should this call for applications provide for the allocation of full or partial scholarships, these will be indicated in the attached programme specification, or on the vocational master's webpage on the University website (<https://www.unimi.it/en/education/postgraduate-and-continuing-education-programmes/vocational-masters-programmes-and-advanced-courses/vocational-masters-programmes-list>). Students in receipt of a scholarship are still required by law to pay the €16.00 stamp duty. Therefore, after enrolling, they will have to contact the Student Office via the [InformaStudenti online platform](#) (category Postgraduate > Vocational masters), in order to receive information on how to pay the stamp duty.

Art. 11 Payment of the second instalment

The second instalment must be paid by the deadline set forth in art. 1, via the [online payment service](#); students can access this service from [UNIMIA](#), i.e. the student personal portal, using their own University login credentials.

The service redirects automatically to the PagoPA platform, where students can choose their preferred payment method (e.g. credit card, bank transfer or cash payment at a licensed establishment).

Late payment of the second instalment will be subject to a penalty fee amounting to €30.00, if payment is made within the first 15 days after the deadline, or to €60.00, for payments made thereafter.



Art. 12 Attendance

Course attendance is mandatory and verified according to course-specific procedures. Only those who have attended at least two thirds of the planned training activities and completed the satisfaction survey may take the final exam. Studies cannot be interrupted for any reason whatsoever. Students are subject to the applicable provisions of the Regulations on Tuition and Fees of the academic year in which they are enrolled, regarding payment settlement, withdrawal, refunds and tuition waivers for students with a disability over 66%.

Art. 13 Renounce

Enrolled students who intend to withdraw from the programme must fill the [form available on the website](#) and send it to the Student Office for PhD, Vocational Masters and Post-Graduate Programmes [via the InformaStudenti online platform](#) > Postgraduate > Vocational masters.

If withdrawal occurs prior to the actual start of the programme, any fees paid will be reimbursed, minus 10% of the enrolment fee, which will be withheld by the University to cover general and administrative costs.

For vocational masters, the enrolment fee is divided into two instalments, which fall **under a single payment obligation**. Therefore, the payment of the first instalment gives rise to the obligation to pay the second instalment as well. The second instalment is also due by students who drop out or formally withdraw from studies.

Art. 14 Processing of personal data

For further information on the organisation of this vocational master, please refer to the programme specification attached to this call, and the vocational master's webpage on the University website: <https://www.unimi.it/en/education/postgraduate-and-continuing-education-programmes/vocational-masters-programmes-and-advanced-courses/vocational-masters-programmes-list>.

Pursuant to Legislative Decree no. 196 of 2003 (Italian Personal Data Protection Act), as subsequently amended and supplemented, and to Regulation (EU) 679/2016 (General Data Protection Regulation, GDPR), the University undertakes to respect the confidential nature of the information provided by applicants. All data will be processed solely for purposes related and instrumental to the programme, and to manage the applicants' relationship with the



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University, in compliance with current laws and regulations.

The privacy policy is available at <https://www.unimi.it/en/university/legislation/privacy>.

Art. 15 Contacts

For further information on the organisation of this vocational master, please refer to the programme specification attached to this call, and the vocational master's webpage on the University website: <https://www.unimi.it/en/education/postgraduate-and-continuing-education-programmes/vocational-masters-programmes-and-advanced-courses/vocational-masters-programmes-list>.

For information on enrolment, payments, certificates and other documents, please visit: <https://www.unimi.it/en/study/postgraduate-study/vocational-masters>, or contact the Student Office for PhD, Vocational Masters and Post-Graduate Programmes via the [InformaStudenti online platform](#), selecting the category Postgraduate > Vocational masters.

Milan, 25/07/2024

Data Progressivo 25/07/2024

Repertorio Progressivo 4967/2024

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(Prof. Elio Franzini)

Signed Elio Franzini



2nd level vocational master programme in Global Litigation and Arbitration Management (GLAM)

Coordinator: Prof. Luigi Fumagalli

Learning objectives

In the new millennium's globalised economy, disputes increasingly take on a cross-border dimension. They may therefore involve a number of different legal systems and may be resolved in different forums that are subject to differing regulations and procedures. This creates particular issues which, if they are to be resolved, will require the deployment of a whole host of professionals with specialist knowledge in various roles tied to preventing and managing cross-border disputes. These include attorneys, general counsel, managers, public officials and academics with a scientific interest in cross-border disputes.

The vocational master programme aims to provide participants with this knowledge from a holistic and entrepreneurial perspective. On the one hand, students get to grips with the various tools that can be put to use for preventing and resolving cross-border disputes, and techniques that can be leveraged to rationally select the tool that is best suited to the case in question. On the other hand, students examine how these tools are coordinated and chosen. The overall intention is to bring about more efficient case management in terms of weighing up costs and benefits and monitoring business risks. At the same time, the vocational master programme aims to provide learners with specific competences in litigation and arbitration for dealing with cross-border disputes. This novel approach is intended to meet the need increasingly being felt by businesses to manage disputes as "projects" with a view to maximising profits, and by legal advisers to provide genuine "added value" with their services. The programme is delivered entirely in English.

Employment prospects

The legal competences in demand in the new millennium are not only required for exercising the traditional professions (lawyers, notaries and judges), but are also demanded for other roles. Graduates of the vocational master programme can find employment as: lawyers, general counsel, paralegals, forensic consultants, project managers and public officials with international organisations and not-for-profit institutions.

Available places

Places are capped at **30** students. The University reserves the right not to run the programme if the



number of enrolled students is less than 10.

Programme organisation

The programme will run from **13 January 2025 to 16 June 2025**.

It includes 395 hours of face-to-face teaching (corresponding to 42 university credits, or CFUs), 102 hours (7 CFUs) of other forms of training and 18 hours of e-learning (1 CFU). Teaching is structured as follows:

- Basics of private International Law
- Basics of Public International Law
- Basics of Comparative Civil Procedure Law
- Basics of European Union Law
- Basics of Comparative Private Law
- International Commercial Arbitration
- International Investment Arbitration
- International Commercial Litigation
- International Enforcement of Judgments and Arbitral Awards
- Litigating before International Courts (ECtHR, ICJ, CJEU)
- Economics of Dispute Settlement
- Accounting and Regulatory Management of Claims
- Antitrust-Related Disputes
- Arbitrating under Institutional Rules (CAM, ICC, LCIA, PCA)
- Artificial Intelligence and Disputes Resolution
- Business, ESG/Human Rights and Corporate Social Responsibility
- Corruption and Cross-Border Disputes
- Cross-Border Insolvencies
- Damages Quantification
- Disputes on Cultural Goods
- Interim Measures
- IT/IP Cross-Border Litigation
- Managing Delay and Cost Claims in Construction Projects
- Post M&A and Shareholders Disputes
- Price Adjustment Disputes



- Sanctions and Commercial Disputes
- Securities Litigation and Financial Markets
- Sport Arbitration
- Techniques for Settlement Negotiations
- The Dispute Settlement System of the WTO
- The Vienna Convention on the International Sale of Goods.

To complete the programme, students must take an internship of 250 hours (10 CFUs) and a final examination consisting of a written and oral exam testing the skills acquired during studies.

During the programme, students will be assessed through oral and written tests on topics covered during classes. Students are not awarded marks for interim tests or the final exam, but only a “pass” or “fail”; in the case of a “fail” outcome, the exam must be repeated.

A total of **60 CFUs** are awarded for the vocational master.

Enrolment fee

Admitted applicants must pay an enrolment fee amounting to €21,016.00 (including insurance coverage and stamp duty).

The enrolment fee must be paid in two instalments:

- first instalment, amounting to €1,516.00, **by the enrolment deadline**;
- second instalment, amounting to €19,500.00, to be paid **by 14 March 2025**.

The first instalment is inclusive of the stamp duty.

The two fee instalments fall under a **single payment obligation**. Therefore, the payment of the first instalment gives rise to the obligation to pay the second instalment as well.

Scholarships

There are no scholarships or other benefits for this vocational master.

Academic office (for information on classes and course schedules)

Department of Italian and Supranational Public Law - Via Festa del Perdono 7, 20122 Milan - e-mail: glam@unimi.it.



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Student Office (for administrative information)

For information regarding admission requirements, online processes (application, enrolment, payments), certificates, award of the degree and withdrawal from studies, please contact the Student Office for Phd, Vocational Masters and Post-Graduate Programmes via the [InformaStudenti online platform](#), selecting the category Postgraduate > Vocational masters.