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**CALL FOR APPLICATIONS TO THE CAPPED-ENROLMENT
BACHELOR'S DEGREE PROGRAMME IN:
LANGUAGE MEDIATION AND INTERCULTURAL COMMUNICATION FOR BUSINESS, LAW AND
COMMUNITY SERVICES (class L-12)
ACADEMIC YEAR 2024/2025**

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This is the call for applications to the Bachelor's degree programme in Language Mediation and Intercultural Communication for Business, Law and Community Services (class L-12) for the academic year 2024/2025. Enrolment is capped and applicants will be selected according to the procedure set out below.

Art. 1 - Summary of steps and deadlines

Curricula BUSINESS / TOURISM / COMMUNITY SERVICES

Steps	Deadlines
Application for admission on the Unimi portal	From 14 March (2 pm) to 18 July 2024 (2 pm)
TOLC-SU test	To be taken between 1 January 2023 and 18 July 2024 (included)
Publication of the ranking list on the Unimi portal	25 July 2024, after 2 pm
Enrolment	From 25 July (2 pm) to 20 August 2024 (2 pm)
First update of the ranking list	21 August 2024, after 2 pm
Enrolment (for applicants admitted as a result of the first ranking update)	By 4 September 2024 (2 pm)
Second update of the ranking list	5 September 2024, after 2 pm
Enrolment (for applicants admitted as a result of the second ranking update)	By 16 September 2024 (2 pm)
Further updates of the ranking list (if any)	From 17 September 2024 (after 2 pm) onwards
Submission of documents by applicants with foreign qualifications	By 28 November 2024 (11:59 pm)



Curriculum STRANIMEDIA

(for non-native Italian speakers holding a foreign qualification)

Steps	Deadlines
Application for admission on the Unimi portal	From 14 March to 10 July 2024 (2 pm)
Instructions and login data to access the online test	Will be sent to applicants by 18 July 2024, to the email address indicated upon registration on the portal
Admission test	22 July 2024, online
Publication of the ranking list on the Unimi portal	29 July 2024, after 2 pm
Enrolment	From 29 July (2 pm) to 20 August 2024 (2 pm)
First update of the ranking list	21 August 2024, after 2 pm
Enrolment (for applicants admitted as a result of the first ranking update)	By 4 September 2024 (2 pm)
Second update of the ranking list	5 September 2024, after 2 pm
Enrolment (for applicants admitted as a result of the second ranking update)	By 16 September 2024 (2 pm)
Further updates of the ranking list (if any)	From 17 September 2024 (after 2 pm) onwards
Submission of documents by applicants with foreign qualifications	By 28 November 2024 (11:59 pm)

Art. 2 - Admission requirements

Applicants wishing to choose the curricula **Business / Tourism / Community Services** must:

- take the TOLC-SU test provided by CISIA, as specified in art. 1;
- have obtained an upper secondary school diploma, or an equivalent foreign qualification, by the deadline for enrolment.

With regard to the test, no exemption is allowed: all applicants must take the admission test and place high enough in the ranking to be admitted. This also applies to transfer students from other degree programmes or other universities, and to applicants who already hold a degree.

Applicants seeking admission to the curriculum **STRANIMEDIA** (Italian Language and Culture for Foreign Linguistic Mediators) must follow the instructions of art. 7 below.

Foreign qualifications are valid if they are obtained after 12 years of schooling and allow for admission to universities in the country where they were obtained.



All the details on foreign qualifications and the admission of international students to Italian universities are posted on the website <http://www.studiare-in-italia.it/studentistranieri/> and on the University's website in the [international students](#) section.

Foreign qualifications are in any case assessed by the University for compliance with the aforementioned provisions and existing bilateral agreements.

Art. 3 - Number of places available

The number of places available is as follows:

Curricula BUSINESS / TOURISM / COMMUNITY SERVICES: 530 places;

Curriculum STRANIMEDIA: 70 places.

Total places available: 600 places (including 70 places for the STRANIMEDIA curriculum) + 30 places for non-EU applicants who need a visa and 30 places for applicants enrolled in the Marco Polo programme.

Art. 4 - Test dates and registration for the curricula BUSINESS / TOURISM / COMMUNITY SERVICES

Applicants seeking admission must:

- a) register for the test on the CISIA portal;
- b) submit an application for admission on the Unimi portal.

a) Registering for the TOLC-SU test on the CISIA portal

To take the TOLC-SU test, applicants must:

- register on the CISIA portal
https://tolc.cisiaonline.it/studenti_tolc/user_test_tolc.php;
- book their TOLC-SU test on the CISIA portal, choosing a test date prior to the deadline indicated in art. 1.
The calendar of test dates is published at
<https://testcisia.it/calendario.php?l=gb>;
- pay the €30.00 fee according to the procedures set out by CISIA.

Applicants can take the test remotely (TOLC@HOME) or on campus (TOLC@UNI) at any of the available locations. They can try the **TOLC-SU test more than once**, but not in the same calendar month. For the purposes of admission, the University will consider the **highest score** obtained by each applicant in any TOLC-SU test taken between **1 January 2023** and the deadline set out in art. 1.



b) Submitting an application for admission on the Unimi portal

In order to be included in the ranking list, applicants have to submit an **online application for admission** on the University portal, by the deadline indicated in art.

1. Please follow these steps to submit your application:

1. Register on the University portal at https://registrazione.unimi.it/reg_utenti_esterni/ENG/registrazione/form.html to obtain your UNIMI credentials (this step is not required for those already registered on the portal or in possession of UNIMI login credentials or a SPID identity);
2. Access the online admission service at <http://studente.unimi.it/ammissioni/a/primoLivello/checkLogin.asp> using your UNIMI credentials or your SPID identity;
3. Select the degree programme and **your languages of study, choosing one of the combinations listed at the end of this article***;
4. Complete the online form with your personal data.

After submitting their application, applicants are issued a confirmation receipt.

The online application cannot be modified or supplemented with further documentation once it has been confirmed.

Applicants who provide false data or fail to meet the requirements will be excluded from the ranking list.

****Languages of study - Possible combinations:***

English - Arabic	Hindi - Arabic	Arabic - French
English - Chinese	Hindi - Chinese	Arabic - Spanish
English - French	Hindi - French	Chinese - Japanese
English - Hindi	Hindi - Japanese	Chinese - Spanish
English - Japanese	Hindi - Russian	French - Russian
English - Russian	Hindi - Spanish	Japanese - German
English - Spanish	Hindi - German	Russian - German
English - German		

Applicants must confirm the same language combination when enrolling: the two chosen languages will be their languages of study for the whole three years of the programme. No changes are allowed: if applicants select another language combination when enrolling, the language combination indicated in the application



will prevail. As specified in art. 5 below, **if the selected combination includes English, this choice may be confirmed only by applicants who have obtained a score equal to or higher than 25/30 in the English section of the TOLC-SU test.**

Applicants are also reminded that for practical language classes, there is a minimum attendance requirement of 75%. Those who do not meet this attendance requirement will not be allowed to take any exam (neither oral nor written) of the language and programme year in question, for the whole academic year. These exams will be available to them only from the first session of the following academic year.

Art. 5 - Contents of the test and ranking criteria for the curricula BUSINESS / TOURISM / COMMUNITY SERVICES

The TOLC-SU test consists of 80 multiple-choice questions, which are randomly and automatically selected from the CISIA database. Questions are divided into four sections:

1. Reading comprehension and knowledge of the Italian language: 30 questions in 60 minutes;
2. Knowledge and skills acquired at school: 10 questions in 20 minutes;
3. Logical reasoning: 10 questions in 20 minutes;
4. English: 30 questions in 15 minutes.

Points scored in section no. 4 (English) are taken into account only for determining whether the applicant can choose English as a curricular language, but are not included in the calculation of the final score used for the general ranking.

Test answers of the first three sections are scored as follows:

- 1 point for each correct answer;
- -0.25 points for each wrong answer;
- 0 points for each answer left blank.

If applicants rank high enough to be admitted, but score less than 30/50 in the first three sections, they will be assigned additional learning requirements (also known as OFA). These requirements must be fulfilled by the end of the first year of the programme (see art. 9).

Answers to the questions of the English section are not considered for the final score but, **with regard to this call for applications**, they affect the applicant's eligibility to choose English as a curricular language. The English section is scored as follows:

- 1 point for each correct answer;
- 0 points for wrong answers and answers left blank.

Admitted applicants will be allowed to choose English as a curricular language only if they obtain a score equal to or higher than 25/30 in the English section.



Applicants will be able to see their final score immediately after the end of the test and, after 48 hours, in their own student area of the CISIA website.

Applicants will be ranked based on the highest score obtained by each applicant in a TOLC-SU test, considering the points obtained in the following sections:

1. Reading comprehension and knowledge of the Italian language;
2. Knowledge and skills acquired at school;
3. Logical reasoning.

If two or more applicants have the same score, priority will be given to the applicant with the highest score in the section *Reading comprehension and knowledge of the Italian language*. If two or more applicants have the same score even in this section, priority will be given to the applicant with the highest score in the section *Knowledge and skills acquired at school* and, subsequently, in *Logical reasoning*. In case of a further tie, priority will be given to the youngest applicant.

Art. 6 - Publication of the ranking list, enrolment and ranking updates for the curricula BUSINESS / TOURISM / COMMUNITY SERVICES

6.1 Publication of the ranking list

The ranking list will be posted on the University portal at <http://studente.unimi.it/ammissioni/g/graduatoriaprogrammati/checkLogin.asp> on the day referred to in art. 1, after 2 pm.

This publication will serve as official notice. Applicants will not receive any personal communication: it is their own responsibility to check any updates of the ranking and the corresponding enrolment deadlines (art. 1), and to read all notices published in the same page as the ranking list in question.

In any case, admission is conditional upon earning the upper secondary school diploma, or equivalent foreign qualification, by the deadline for enrolment.

Non-EU applicants who need a visa and applicants enrolled in the Marco Polo programme will be ranked separately, based on their scores in the test, to cover the places set aside as per art. 3. These applicants may enrol only if they are selected for one of the places reserved for their category, and provided that they meet the applicable Italian language proficiency requirements.

6.2 Enrolment and ranking updates

The **first 530 applicants in the ranking list** are admitted to the programme and have to enrol **by the deadline** (see art. 1), by accessing the enrolment service on the University portal at: <http://studente.unimi.it/immatricolazioni/primoLivello/> and



selecting one of the options available (first enrolment / already graduated student / student transferred from another university).

Admitted applicants who are already enrolled in a UNIMI degree programme must not start a new enrolment process, but have to renew their enrolment and submit an internal transfer application via <http://studente.unimi.it/trasfInterno/>.

During the enrolment process, applicants are required to confirm the language combination that they had selected in their application for admission (art. 4). Admitted applicants who had selected English in their application, but scored less than 25/30 in the English section of the TOLC test, will have to opt for a language combination that does not include English.

Applicants who qualify for admission but fail to enrol by the deadline will be automatically excluded from the programme.

If there are still places available after the enrolment deadline, the ranking list will be updated until all places are allocated, in accordance with the deadlines indicated in art. 1.

Applicants who are already enrolled in another degree programme and wish to opt for parallel enrolment in two degree programmes must follow the instructions available at <https://www.unimi.it/en/study/enrolment/simultaneous-enrolment-two-higher-education-programmes>.

Applicants with a foreign qualification must follow the instructions of art. 11 below.

For more information on enrolment procedures, please visit the page [Degree programme enrolment](#).

Art. 7 - Test dates and registration for the curriculum STRANIMEDIA

Applicants wishing to choose the curriculum **Stranimedia** must:

- hold a foreign upper secondary school diploma;
- not be native speakers of Italian;
- take the online admission test on **22 July 2024**.

Foreign qualifications are valid if they are obtained after 12 years of schooling and allow for admission to universities in the country where they were obtained.

With regard to the test, no exemption is allowed: all applicants must take the admission test and place high enough in the ranking to be admitted. This also applies to transfer students from other degree programmes or other universities, and to applicants who already hold a degree.



The test questions are designed to assess knowledge of the Italian language and culture (for all applicants) and proficiency in English (only for applicants wishing to choose English as a curricular language).

Applicants will receive their login data and instructions to access the test by **18 July 2024**, at the email address entered upon registration on the University's website.

7.1 Registering for the test

Applicants must register for the test between **14 March 2024 and 10 July 2024 at 2 pm**. Please follow the steps below to complete your registration:

1. Register on the University portal at https://registrazione.unimi.it/reg_utenti_esterni/ENG/registrazione/form.html to obtain your UNIMI credentials (this step is not required for those already registered on the portal or in possession of UNIMI login credentials or SPID);
2. Access the online admission service at <http://studente.unimi.it/ammissioni/a/primoLivello/checkLogin.asp> using your UNIMI credentials or SPID;
3. Select the degree programme "LANGUAGE MEDIATION (STRANIMEDIA)";
4. Choose one of the language combinations listed at the end of this article, in addition to Italian as a foreign language*;
5. Complete the online form with your personal data;
6. Pay the €30.00 application fee by the registration deadline.

After submitting their application for admission, applicants are issued a confirmation receipt. Please make sure to keep both this application receipt and the payment receipt. On the day of the test, you may be asked to produce both receipts as proof of your registration.

The online application cannot be modified or supplemented with further documentation once it has been confirmed.

****Languages of study - Possible combinations:***

English - Arabic	English - German	Hindi - German
English - Chinese	Hindi - Arabic	Arabic - French
English - French	Hindi - Chinese	Arabic - Spanish
English - Hindi	Hindi - French	Chinese - Japanese
English - Japanese	Hindi - Japanese	Chinese - Spanish
English - Russian	Hindi - Russian	French - Russian
English - Spanish	Hindi - Spanish	



Japanese - German

Russian - German

Applicants must confirm the same language combination when enrolling: the two chosen languages will be their languages of study for the whole three years of the programme. No changes are allowed: if applicants select another language combination when enrolling, the language combination indicated in the application will prevail. As specified in art. 7.2 below, **if the selected combination includes English, this choice may be confirmed only by applicants who have obtained a score equal to or higher than 25/30 in the English test.**

Applicants are also reminded that for practical language classes, there is a minimum attendance requirement of 75%. Those who do not meet this attendance requirement will not be allowed to take any exam (neither oral nor written) of the language and programme year in question, for the whole academic year. These exams will be available to them only from the first session of the following academic year.

7.2 Contents of the test

The Italian test is written and consists of a number of vocabulary, grammar and reading comprehension exercises, which are targeted at level B1.

Applicants have 80 minutes to answer to 50 questions, which are divided as follows:

- morphosyntax and vocabulary: 32 questions;
- text reordering (putting randomly given sentences in the right order to form a meaningful text): 8 questions;
- reading comprehension: 10 questions.

The test will be graded as follows:

- 2 points for each correct answer;
- 0 points for wrong answers and answers left blank.

The test is graded on a scale from 1 to 100. If applicants rank high enough to be admitted, but score less than 60/100 in the test, they will be assigned additional learning requirements (also known as OFA). These requirements must be fulfilled by the end of the first year of the programme (see art. 9).

To prepare for the test, the University recommends using this book:

Maria Balì, Luciana Ziglio, Nuovo espresso 3. Libro dello studente e esercizi, Firenze, Alma, 2014.

Applicants who selected **English as a curricular language** are also required to take an English test, which will take place right after the Italian test.

Answers to the questions of the English test will not be considered for the final score but, **with regard to this call for applications**, they affect the applicant's eligibility to choose English as a curricular language. The English section is scored as follows:



- 1 point for each correct answer;
- 0 points for wrong answers and answers left blank.

The pass mark for the English test is 25/30.

Applicants who score less than 25/30 in the English test will not be allowed to confirm their choice of English as a curricular language, even if they ranked high enough to be admitted to the degree programme.

Applicants will be ranked based on their scores in the Italian test.

If two or more applicants have the same score, priority will be given to the applicant with the highest score in the section *Morphosyntax and vocabulary*. If two or more applicants have the same score even in this section, priority will be given to the applicant with the highest score in the section *Text reordering* and, subsequently, in *Reading comprehension*. In case of a further tie, priority will be given to the youngest applicant.

7.3 Publication of test results, enrolment and ranking updates

Test results for the STRANIMEDIA curriculum will be posted on the University portal at <http://studente.unimi.it/ammissioni/g/graduatoriaprogrammati/checkLogin.asp> on 29 July 2024, after 2 pm.

This publication will serve as official notice. Applicants will not receive any personal communication: it is their own responsibility to check any updates of the ranking and the corresponding enrolment deadlines (art. 1), and to read all notices published in the same page as the ranking list in question.

The first 70 applicants in the ranking list are admitted to the programme and have to enrol **between 2 pm on 29 July 2024 and 2 pm on 12 August 2024**, by accessing the enrolment service on the University portal at <http://studente.unimi.it/immatricolazioni/primoLivello/checkLogin.asp>.

Applicants who qualify for admission but fail to enrol by the deadline will be automatically excluded from the programme.

During the enrolment process, applicants are required to confirm the same language combination that they had selected in their application for admission (art. 4). In case of discrepancies, the language combination indicated in the application will prevail. Admitted applicants who had selected English in their application, but scored less than 25/30 in the English test, will have to choose a language combination that does not include English.

If there are still places available after the enrolment deadline, the ranking list will be updated until all places are allocated, in accordance with the deadlines indicated in art. 1.



Detailed information on the enrolment procedure is available on the page: [Prospective students | Università degli Studi di Milano Statale \(unimi.it\)](#).

Non-EU applicants who need a visa and applicants enrolled in the Marco Polo programme will be ranked separately, based on their scores in the test, to cover the places set aside as per art. 3. These applicants may enrol only if they are selected for one of the places reserved for their category, and provided that they meet the applicable Italian language proficiency requirements.

Art. 8 - Test exemption: transfers and second degrees

No test exemption is allowed: all applicants must take the admission test and place high enough in the ranking to be admitted. This also applies to transfer students from other degree programmes or other universities, and to applicants who already hold a degree.

Art. 9 - Additional learning requirements (OFA)

With regard to students admitted to the curricula BUSINESS / TOURISM / COMMUNITY SERVICES, those who achieved an overall score lower than 30/50 in the first three sections of the TOLC-SU test will be assigned additional learning requirements (also known as OFA).

With regard to students admitted to the curriculum STRANIMEDIA, additional learning requirements (OFA) will be assigned to those who achieved an overall score lower than 60/100 in the Italian test.

All students will be notified of any OFA when enrolling online.

Students who have been assigned an OFA will receive an email by the end of October 2024, with instructions on the remedial course that they will have to attend to fulfil their OFA. This communication will be sent to the university email address assigned to them upon enrolment.

Additional learning requirements must be fulfilled within the first year of the programme by attending remedial courses organised by the University and passing the corresponding tests. Students are not allowed to take any exam of the degree programme until they pass the final test of the OFA remedial course.

Art. 10 - Request for additional time and/or specific aids or support measures for applicants with disabilities or specific learning disabilities (SLD)

Applicants with **disabilities or specific learning disabilities (SLD)** may request additional time and/or customised support measures for the test. To this end, they will have to upload the following documents when registering on the TOLC area of the CISIA portal:



- a disability certificate and/or other certificate pursuant to Law 104/1992, issued by the local competent medical committee and certifying the type of disability and the disability percentage, if applicable (for applicants with disabilities);
- a formal SLD diagnosis made after the applicant turned 18 – or in the last three years, if the applicant was younger than 18 at the time of the diagnosis – with a corresponding certificate issued by a local public health authority or any other facility or specialist registered with the regional health service.

In light of the restriction of activities carried out by the National Health Service during the Covid-19 pandemic, applicants may be allowed to take the test also on the basis of medical certificates that are not up to date, provided that they submit an updated certificate at a later time.

In order to request customised support measures for the test, EU or non-EU applicants residing abroad and having a disability or SLD must submit a disability or SLD certificate accompanied by a true and accurate translation into English or Italian, sworn or certified by an Italian diplomatic mission. If legalisation is required by the international rules in force, the original certificate must also be legalised.

For information please contact the Disability and SLD Services at ausili.ammissioni@unimi.it.

Art. 11 - Applicants with foreign qualifications

Foreign qualifications are valid if they are obtained after 12 years of schooling and allow for admission to universities in the country where they were obtained.

All the details on foreign qualifications and the admission of international students to Italian universities are posted on the website <https://www.studiare-in-italia.it/studentistranieri/> and on the University's website in the [international students](#) section.

Foreign qualifications are in any case assessed by the University for compliance with the aforementioned provisions and existing bilateral agreements.

Applicants holding foreign qualifications are required to upload the following documents when completing the online enrolment process:

- ID;
- Italian tax ID (*codice fiscale*);
- upper secondary school diploma legalised by the authorities of the issuing country, with an official Italian translation;
- Declaration of Value (*dichiarazione di valore in loco*) issued by the Italian Embassy in the country where the qualification was obtained or [CIMEA statement of comparability](#) (issued by CIMEA, i.e. the Italian ENIC-NARIC centre) or another statement of comparability issued by other ENIC-NARIC



centres. Applicants may also provide a Statement of Correspondence downloaded from [ARDI](#) (Automatic Recognition Database Italia) along with a CIMEA Statement of Verification, instead of the CIMEA statement of comparability;

- university enrolment certificate with transcript of records, or post-secondary qualification obtained from a higher-education institution other than a university, or foundation course certificate if the local system provides for less than 12 years of schooling;
- certificate of the Higher Education Entrance Examination, if contemplated in the student's home country;
- any other documents certifying specific qualification requirements (e.g. APs for US qualifications, A-level for UK qualifications);
- valid residence permit (only for non-EU citizens);
- any Italian language certifications.

Upper secondary school diplomas, post-secondary and university certificates are accepted in Italian as well as in French, English, German or Spanish.

In addition to these documents, **non-EU students applying for a visa** are required to submit the following:

- University pre-enrolment application receipt;
- student visa.

Applicants who do not have the required documentation when enrolling can submit it **by 28 November 2024** via the dedicated online service; a link to this service is available in the page [International enrolment in degree programmes](#).

The validity of foreign qualifications is verified upon submission of the official documents. Until then, applicants are admitted to the programme conditionally, and may be rejected if they are found not to meet the requirements.

11.1 Non-EU applicants who need a visa

For this degree programme, **30 places are reserved for non-EU applicants who need a visa** to study in Italy.

All students falling under this category are required to submit an application for pre-enrolment through [University](#) and to apply for a visa **by 31 July 2024**.

These applicants may enrol only if they are selected for one of the places reserved for this category, and provided that they meet the applicable Italian language proficiency requirements.

Art. 12 - Tuition fees and education incentive schemes

For detailed information on tuition fees and education incentive schemes (scholarships, subsidised meals, accommodation) please refer to the following pages:



<https://www.unimi.it/en/study/bachelor-and-master-study/fees-and-how-pay-them>
and <https://www.unimi.it/en/study/financial-support>.

Art. 13 - Person in charge of the procedure and contact details

Pursuant to Law no. 241 of 7 August 1990, the person in charge of the procedure set forth in this call for applications is Emanuela Dellavalle (Managing Director of the Student Registrar and Education Incentive Programmes Division).

For information, please use the [InformaStudenti service](#) and select the category “Enrolment”.

For information on the TOLC test, please contact the Cisia Help-Desk at <http://helpdesk.cisiaonline.it>.