Dir. DF/FTLI

Call for applications to the advanced course in Litigation before the European Courts starting in November of academic year 2024-2025

THE RECTOR

- Having regard to Presidential Decree no. 162 dated 10 March 1982, and in particular article 1, paragraph 2, point (c), and articles 16 and 17, pertaining to advanced courses;

- Having regard to art. 6 of Law no. 341 dated 19 November 1990;

- Having regard to Ministerial Decree no. 270 dated 22 October 2004, containing new rules governing the educational autonomy of Universities and replacing Ministerial Decree no. 509 dated 3 November 1999;

- Having regard to the Statute of the University of Milan, issued by Rector's Decree on 15 March 2012, as subsequently amended and supplemented;

- Having regard to the Academic Regulations of the University of Milan, issued by Rector's Decree no. 1208 dated 4 March 2020;

- Having regard to the Regulations for Master Programmes, Advanced Courses and Lifelong Learning, issued by Rector's Decree no. 1737 dated 23 April 2020;

- Having regard to the resolution approved by the Managing Director of the Academics and Training Division, authorising the implementation of the advanced course for the a. y. 2024/2025, with no substantial differences from the previous edition of the same course;

HEREBY DECREES AS FOLLOWS:

The advanced course in Litigation before the European Courts, as proposed for academic year 2024/2025, will start in November.

The course specification annexed to this call, which is an integral part of this document, contains information on learning objectives, number of places available, admission requirements, teaching organisation, enrolment fee and all other details regarding the course.

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To be eligible for enrolment, applicants must hold one of the degrees required for this advanced course, or an equivalent qualification (including those awarded by foreign Universities). Applicants holding a non-university qualification recognised by law as equivalent to a university degree may also enrol.

Attendance at the various activities of the course is mandatory.

Enrolment and payment

Applicants will be admitted to the course on a first-come, first-served basis, until all available places are filled. The maximum number of participants is indicated in the course specification. Applicants must enrol by the deadline stated in the course specification, by following the instructions below:

1. Register on the University portal at https://registrazione.unimi.it. This step is not required of those already registered on the portal or in possession of University login credentials (former students of the University of Milan who graduated less than a year ago), or a SPID identity;

2. Log in with your credentials and enrol in the advanced course at http://studente.unimi.it/ammissioni/a/corsiPerfezionamento/checkLogin.asp;

3. Pay the enrolment fee (in the amount stated in the course specification) via the PagoPA online platform, by the deadline indicated in the payment system. **Applicants who do not pay the enrolment fee will see their application rejected.**

Compliance with admission requirements is checked ex post, which means that applicants enrol in the course under their own responsibility. Those who provide false data or fail to meet the requirements **will be excluded from the course and will not be entitled to any refund of the enrolment fee**.

Required documents

When enrolling online, applicants must upload the required documents as specified. These documents must be in .pdf, .jpg or .rtf format.

A. For applicants holding a non-university qualification recognised by law as equivalent to a university degree	1. Upload a copy of your qualification and high school certificate.
B. For applicants holding a foreign qualification	Upload the following documents: a) university degree; b) Italian translation of such degree, carried out by an official translator and legalised in accordance with existing regulations; c) Declaration of Value (*Dichiarazione di Valore in Loco*) issued by the Italian diplomatic authority in the country where the degree was awarded; d) degree certificate in Italian or English with transcript of records; e) passport (only the page with personal data). The documents listed in points b), c) and d) above may be replaced by a *Diploma Supplement* issued by the university in accordance with the standards established by the European Commission, the Council of Europe and UNESCO/CEPES, or by any other statement of validity issued by ENIC-NARIC centres or by the relevant diplomatic mission in Italy.
C. For non-EU students residing outside of Italy	1. Submit an application for pre-enrolment through **Universitaly** at https://universitaly-private.cineca.it/index.php/registration/firststep; 2. Once your application for pre-enrolment has been validated, apply for a visa to the competent diplomatic or consular authorities; *3.* Upload a copy of your Italian tax ID (*codice fiscale*) and residence permit.

Payment

To finalise enrolment, applicants must pay the enrolment fee via the PagoPA payment system **by the deadline indicated in the course specification**. Applicants who do not pay the enrolment fee will see their application rejected.

As advanced courses are part of the University's institutional activities, no VAT is applied to the enrolment fee, and **no invoice will be issued**.

Applicants are advised to keep the payment receipt issued by the system, as it is valid for tax purposes.

Late payment will be subject to a penalty fee of €30.00 (Regulations on Tuition and Fees, Waivers and Scholarships).

For information, please contact us via the InformaStudenti online platform, selecting the category Postgraduate > Advanced programmes.

Enrolment fee paid by an institution, organisation or company

Students whose **enrolment fee is to be paid by an institution, organisation or company** must not pay the enrolment fee online, as required during the enrolment procedure. Instead, they must provide the following data via **InformaStudenti** (category Postgraduate > Advanced programmes) **by the enrolment deadline**, so that the University can issue a payment notice in the name of the sponsoring institution:

COMPANY NAME / REGISTERED OFFICE ADDRESS

TAX ID / VAT NUMBER

NAME AND E-MAIL OF A CONTACT PERSON FOR THE COMPANY / CERTIFIED E-MAIL

The sponsoring institution will then have to pay the enrolment fee **by the deadline specified in the payment notice.**

For information, please contact us via the **InformaStudenti online platform**, selecting the category Postgraduate > Advanced programmes.

Enrolment fee waiver for students with disabilities

Students with a disability at or above 66% and/or a recognised handicap (art. 3, paragraphs 1 and 3 of Law no. 104 of 5 February 1992) are only required to pay the stamp duty in the amount of €16.00. To apply for this waiver on the enrolment fee, please contact the Student Office for PhD, Vocational Masters and Advanced Courses via the InformaStudenti online platform, selecting the category Postgraduate > Advanced programmes.

Other reductions on the enrolment fee

Students who are granted other partial or full waivers on the enrolment fee (if any) are nonetheless required by law to pay the stamp duty.

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University credentials

The enrolment receipt contains the student's credentials for accessing the University webmail and online services.

Further information is available at: University credentials | University of Milan (unimi.it).

Withdrawal

Enrolled students who intend to withdraw from the course must fill in the corresponding form available on the website and send it to the Student Office for PhD, Vocational Masters and Advanced Courses via the InformaStudenti online platform, selecting the category Postgraduate > Advanced programmes. If withdrawal occurs prior to the actual start of the course, any fees paid will be reimbursed, minus an amount equal to 10% of the enrolment fee and in any case not lower than €100.00, which will be withheld to cover general and administrative costs. Studies cannot be interrupted for any reason whatsoever.

Certificate of attendance

A certificate of attendance will be issued to all students who fulfilled their obligations relating to the course. The certificate will be sent in PDF format to the student's University email address.

Further information and data protection

Further information on the organisation of advanced courses is available on the University website (https://www.unimi.it/en/node/1040). Pursuant to Legislative Decree no. 196 of 2003 (Italian Personal Data Protection Act), as subsequently amended and supplemented, and to Regulation (EU) 679/2016 (General Data Protection Regulation or GDPR), the University undertakes to respect the confidential nature of the information provided by applicants. All data will be processed solely for purposes related and instrumental to the course, and to manage the applicants' relationship with the University, in compliance with the laws in force. The personal data protection policy is available at https://www.unimi.it/en/university/legislation/privacy.

Milan, 2TH September 2024

THE RECTOR
(Prof. Elio Franzini)
Signed Elio Franzini

Rep. n.5345/24 of 2TH September 2024

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Advanced course in Litigation before the European Courts

Coordinator: Prof. Barbara Randazzo

Learning objectives

The course is intended for those who already work or wish to work in litigation before the Court of Justice of the European Union (CJEU) and the European Court of Human Rights (ECtHR). It provides an overview of the European legal framework and case law, including its institutions, rulings, appeals, argumentative and decision-making techniques and formal and substantive standing requirements. Participants will be given all the theoretical and practical tools to be able to argue a case, orally and in writing, before the CJEU and the ECtHR. The course will also provide some guidelines on how to construe domestic law consistently with European law and the European Convention on Human Rights, and more generally on how to assess the impact of European court rulings on the Italian legal system.

The course will be held in English.

Places available

Places are capped at **60** students. The University reserves the right not to run the course if the number of enrolled students is less than **15**.

Admission requirements

To be eligible for admission, applicants must hold a Bachelor's or Master's degree.

Enrolment and payment deadline

Applications will be accepted on a first-come, first-served basis, until all places are filled. The enrolment deadline is **31 October 2024 at 11:59 pm.**

Payment of the enrolment fee is necessary to finalise enrolment. After completing the enrolment procedure, applicants must pay the enrolment fee **before the enrolment deadline.**

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The enrolment fee amounts to **€516.00** (inclusive of the insurance premium and a €16.00 stamp duty).

Course organisation

The course will take place from **8 November 2024** to **14 February 2025** in the Teaching Sector of the University of Milan (Via Festa del Perdono 3, 20122 Milan).

The course includes **40 hours of lectures and exercises, plus a final exam**.

Upon completion of the course, students will be awarded **5** university credits (CFU/ECTS).

Academic office (for information on classes and course schedule)

Department of Italian and Supranational Public Law

Via Festa del Perdono 7 - 20122 Milan

Ander Maglica

E-mail: costituzionale.randazzo@unimi.it

Student Office (for administrative information)

For information regarding admission requirements, online procedures (enrolment, payment), documents, awarding of the end-of-course certificate and withdrawal from studies, please contact the Student Office for PhD, Vocational Masters and Advanced Courses via the **InformaStudenti online platform**, selecting the category Postgraduate > Advanced programmes. All instructions are available at https://www.unimi.it/en/study/student-services/welcome-desk-informastudenti.